

## **JOB DESCRIPTION**

<b>JOB TITLE:</b>	SHEQ Manager		February 2023
<b>BUSINESS UNIT:</b>	UK		

### **JOB FUNCTION (summary of job function in a few sentences)**

To take responsibility for the direction, coordination and implementation of the company's Safety, Health, Environmental and Quality policies and activities in the UK.

### **DUTIES AND RESPONSIBILITIES (technical, managerial, financial, safety, quality)**

- Leading all SHEQ-related activities in the UK, ensuring advice and hands-on support are provided across all areas of the business
- Ensuring SHEQ performance data is effectively captured, analysed and reported
- Proactively working with operational teams to ensure that SHEQ is considered at all stages and that relevant control measures are identified
- Managing New Starter SHEQ inductions and procedures
- Ownership of SHEQ-related accreditations, including ISO9001
- Management of non-conformance, corrective and preventative processes relating to SHEQ activities
- Ensuring that any incident that falls within the scope of RIDDOR is reported to the HSE
- Developing, reviewing and improving SHEQ documentation, processes and procedures
- Management of Health & Safety procedures for on-site installation, commissioning and service activities

### **EDUCATION/QUALIFICATIONS**

- Experienced SHEQ Manager or related with an engineering or manufacturing background, water treatment industry experience desirable
- A track record in managing SHEQ-related activities in small to medium sized businesses
- Conversant with ISO 9001
- Professionally qualified, such as the National Examination Board of Occupational

### Safety and Health (NEBOSH)

- Strong communication skills
- A hands-on but collaborative approach, comfortable working at all levels