

JOB DESCRIPTION

JOB TITLE:	Group Management/Project Accountant	
BUSINESS UNIT:	Envirogen Group - Finance	<p>Location: Alfreton, Derbyshire (place of work is the UK business). Role is focused on the UK business but has scope to expand to the rest of the Group and so there may be occasional travel outside the UK.</p> <p>Hybrid working an option but will need to be on site as business graduates back to the office.</p>

JOB FUNCTION (summary of job function in a few sentences)

We are a growing business with business units in the UK, Europe and North America. We have strong Finance teams, but these are largely Financial accountants and we need to develop to provide more operational support into the business units. We want to bring in an additional resource in to provide wider management accounting and operational input.

The role will work for Group which is based in the East Midlands and you will be deployed as required into the Business Units; the initial requirement will be into the UK business which has an immediate need for doing and setting up project accounting on the large number of UK projects and to work with the new Group Contracts Director.

The aim is to plug gaps in Finance and grow whilst providing someone with a range of work challenges and experience and the opportunity to learn from an experienced team.

You will be expected to proactively identify opportunities for business performance improvement and ensure that the Group develops and maintains high standards of accounting and operational procedures and controls. You will support Group Finance and the North American, UK and Europe Business units in delivering the Group's medium-term plan objectives and ensure there is an accurate and timely flow of financial and operational information to support each of the Business Units and Group.

KEY RESPONSIBILITIES & ACCOUNTABILITIES

- Initial support into the UK business on systems projects
- Review projects to provide support to the Group Contracts Director. Establish systems to do so.
- Monitor and analyse all project expenses, providing robust financial challenge and commentary as part of the reporting process. Challenge and provide support on costs to complete, variations and claims.
- Set up and maintain cash flows for each significant project and ensure ownership by the project management team and ease cash flow management by the Finance team.
- Deliver accurate and consistent management reporting information to meet the needs of the Business Units within the required timescales.

- Input into the existing monthly management reporting and project status reporting, where necessary.